



EXHIBITOR APPLICATION DEADLINE - MARCH 9TH, 2018

Company Name		
Address		Website
City/State/Zip		Competitor(s)
Phone	Fax	
Conference Coordinator's Name		Conference Coordinator's E-mail
Conference Coordinator's Cell Phone	Conference Coordinator's Work Phone	Conference Coordinator's Fax
Attending Representative's Name (1)		Attending Representative's Name (2)
Attending Representative's E-mail (1)		Attending Representative's E-mail (2)
Attending Representative's Cell Phone Number (1)		Attending Representative's Cell Phone Number (2)

Company Description

We agree to abide by the Rules & Regulations printed on page 2 of this Exhibitor Application. *(must be checked)*

FEES

- Exhibitor Fee (Marketing Opportunities) \$4,000
 - Exhibitor Fee (Priority Location in Hall), 2 Representatives \$5,000
 - Exhibitor Fee (Tabletop In-line Location), 2 Representatives \$4,000
 - Additional Representative Badges \$ 450
- Number of Additional Reps: _____

MARKETING OPPORTUNITIES*

- Diamond Level \$25,000
- Platinum Level \$20,000
- Gold Level \$15,000
- Silver Level \$10,000

* Marketing Opportunities do not include the exhibit fee. **TOTAL FEES & MARKETING OPPORTUNITIES: \$ _____**

EDUCATIONAL GRANT OPPORTUNITIES

- Unrestricted Educational Grant \$ _____
- Luncheon (two opportunities) \$20,000 each
- Breakfast (one opportunity) \$10,000
- Coffee Break (three opportunities) \$ 5,000 each

TOTAL EDUCATIONAL GRANT OPPORTUNITIES: \$ _____

PAYMENT INFORMATION

Mail to:

Florida Vascular Society
Attn: Liz Sullivan-Burkhardt,
Executive Director
400 Capital Circle, SE
Suite 18307
Tallahassee, FL 32301
(607) 754-2765
lsullivan@fvs.org

Payment Method:

- Check: Please make payable to **Florida Vascular Foundation**
Tax ID# 26-3038752
- Credit Card:
 - MasterCard VISA AMEX DISCOVER
- Credit Card #: _____ Billing Zip: _____
- Expiration Date: ____ / ____ Security Code (3 or 4 digit #): _____
- Cardholder Signature: _____



2018 FVS EXHIBITOR RULES & REGULATIONS

CANCELLATIONS/REFUNDS

There will be no refunds for cancellations of exhibit space received after March 9, 2018.

SPACE ASSIGNMENT

Space will be assigned in the order in which applications are received. The application deadline is March 9, 2018. Applications received after this date will be on a space available basis. Exhibitors wishing to avoid assignment of space adjacent to a particular competitor should indicate this on their application. Please Note: The Florida Vascular Society (FVS) reserves the right to alter the Floor Plan at any time without prior notice.

EXHIBIT SERVICES

FVS will have an official expo service contractor for the 2018 annual meeting. Registered exhibiting companies will receive an Exhibitor Service Kit with all necessary information and order forms including:

- Drayage and shipping
- Labor regulations and rates
- Furniture, display and decorating rentals
- Electrical and Internet service
- Audio/visual and computer rentals

SHIPPING INFORMATION

Shipments should be sent directly to the expo service company. The Four Seasons Resort Orlando does not have storage space for exhibitor shipments. Any shipments sent directly to the Hotel will incur additional fees at the Hotel's discretion. Shipping instructions will be included in the Exhibitor Service Kit available in mid-March.

BADGE POLICY

All participants affiliated with exhibits must be registered. Each person will be issued an exhibitor badge and must be employed by the exhibiting company or have a direct business affiliation. Each company is allotted two badges per booth purchased. Additional badges are \$450.00 each. There will be no name swapping for badges permitted for partial attendance. **Any names provided over the badge allotment will be charged the additional badge fee. There will be no exceptions.**

INFRINGEMENT

Interviews, demonstrations and the distribution of literature or samples must be made within the exhibit booth assigned to the Exhibitor. Canvassing or distribution of advertising matter outside the Exhibitor's own space will not be permitted.

EVENT POLICY

Sponsors and exhibitors are prohibited from conducting independent events such as receptions, dinners, demonstrations, etc. on the meeting premises without first obtaining permission from the Florida Vascular Society management.

SECURITY

The safekeeping of the Exhibitor's property is the responsibility of the Exhibitor. The Florida Vascular Society and the Four Seasons Resort Orlando are not responsible for theft, loss or damage which may occur and advise each exhibitor to be sure their stands, equipment and material are insured at full value.

LIABILITY

The Exhibitor assumes entire responsibility and hereby agrees to protect, indemnify, defend and hold harmless the Florida Vascular Society and the Four Seasons Resort Orlando and its officers, employees and agents, against all claims, losses or damages to persons or property, governmental charges or fines and attorney's fees arising out of or caused by Exhibitor's installation, removal, maintenance, occupancy or use of the exhibition premises or a part thereof, excluding any such liability caused by the sole negligence, gross negligence or willful misconduct of the Florida Vascular Society or the Four Seasons Resort Orlando, its employees and agents. Exhibitor acknowledges that the Florida Vascular Society and the Four Seasons Resort Orlando do not maintain insurance covering the Exhibitor's property and thus, it is the sole responsibility and obligation of the Exhibitor to obtain business interruption and property damage insurance covering such losses by Exhibitor.

FIRE PROTECTION

All materials used in the exhibit area must be flame-proof and fire resistant in order to conform to the local fire ordinances and in accordance with regulations established by the local Fire Department. Crepe paper or other paper is not to be used in crating merchandise. Display racks, signs, spotlights and special equipment must be approved before use, and all displays are subject to inspection by the Fire Prevention Bureau. Any exhibit or parts thereof found not to be fire-proof may be dismantled. All aisles and exits must be kept clear at all times. Fire stations and fire extinguisher equipment are not to be covered or obstructed.

PROTECTION OF THE HOTEL BUILDING

Exhibitors will be held liable for any damage caused to the Hotel property, and no material or matter of any kind shall be posted, tacked, nailed, screwed or otherwise attached to columns, walls, floors or other parts or portions of the building or furnishings. Whatever may be necessary to properly protect the building, equipment or furniture will be installed at the expense of the Exhibitor. If any controversy arises as to the need or propriety thereof, the Conference Service Manager of the Hotel will be the final judge thereof and his/her decision shall be binding on all parties concerned.